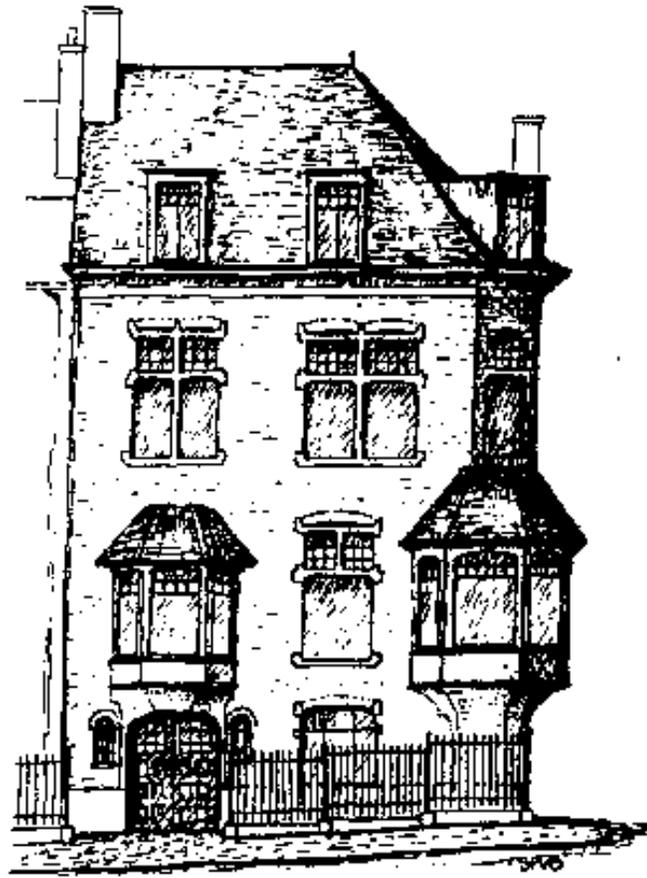




**ANNUAL REPORT
2004**

Quaker Council for European Affairs



Quaker House in Brussels



Reflections on the Early Days

The responsibility of Friends is to help leading politicians assist the Council of Ministers in adequately addressing the urgent needs of our rapidly evolving society, evils such as the unequal distribution of wealth and capital and discrimination in the application of justice; action in favour of deprived regions and people and for those who contribute to our welfare without adequate compensation, like migrant workers and developing countries.

From a Statement in support of the establishment of what was to become QCEA, 1974, Wuppertal

The Brussels Concern Advisory Committee met in Brussels on the 18th and 19th November 1978, to discuss the implications of a report on the openings for and the financial consequences of Quaker representation in the city. In view of the positive conclusions of the report, and the growing support for a Quaker Representative in Brussels in the wider Friends' Community, the Committee recommends:

- that the necessary steps be taken to enable a Quaker Representative in Brussels to start work on September 1st 1979, preferably for a period of three years, providing the required financial support has been found;
- that an international non-profit making organization be formally established under Belgian law, with the name of the QUAKER COUNCIL FOR EUROPEAN AFFAIRS, to oversee this appointment;
- that a Board and a Committee of that Council be established;
- that the current Brussels Concern Advisory Committee become the nucleus of the new Committee, and that the Yearly Meetings be invited to nominate extra representatives;
- that the Committee (in name of the Council) approach Yearly Meetings, groups, other bodies and individuals for financial support;
- that Yearly Meetings and groups be encouraged to support these conclusions.

Quaker House, 28 avenue de la Brabançonne, Brussels



CLERK'S INTRODUCTION

2004 has been a fascinating year, for the world, for the EU and for QCEA¹. Let us leave aside the first one, difficult as that may be, and look at the second. There was the entry of a large number of new members into the Union, there were the elections for the European Parliament and our state leaders came to an agreement about the Draft Constitutional Treaty. The Convention that drafted this Constitutional Treaty especially is still a rather confusing issue for many. What exactly is the purpose of the resulting Constitutional Treaty? An important question, as the treaty has to be ratified by the Member States, requiring a Referendum in quite a few countries during the present year. For QCEA members the confusion is limited, as our Representatives took care that on the QCEA website concise and highly useful information is available. You know the website, don't you? <http://www.quaker.org/qcea>. You will find there information on many other European topics as well.

For QCEA this was a busy year also. We celebrated our 25 years' existence. We took leave of Anita Wuyts who supported the office for so many years. We had an Associate Members' Conference on

¹ Abbreviations used in this Report

AFSC	American Friends Service Committee
CoE	Council of Europe
CSR	Corporate Social Responsibility
EMES	European and Middle East Section (of Friends World Committee for Consultation)
EMEYF	European and Middle East Young Friends
EPLO	European Peacebuilding Liaison Office
ESDP	European Security and Defence Policy
EU	European Union
FCNL	Friends National Committee on Legislation (based in Washington, DC)
HMP	Her Majesty's Prison (General term used for British Prisons)
INGO	International NGO
MM	Monthly Meeting
NGO	Non-Governmental Organisation
PA	Programme Assistant
QCEA	Quaker Council for European Affairs
QPSW	Quaker Peace and Social Witness (a Committee of Britain YM)
QUONO	Quaker United Nations Office
VVQREA	QCEA's Dutch Support Group
YM	Yearly Meeting

Economic Justice. And there were many other things. You can read about them in this Annual Report. Of course, QCEA is alive and active, exactly as you want it to be.



Let me highlight a few activities. Contacts with other Quaker agencies were intensified, such as with AFSC, contacts with groups who do peace work were formalised in EPLO, in which one of our Representatives took an active role, contacts with Yearly Meetings were maintained. I sometimes wondered whether the Representatives ever had a free weekend.

Around Europe came out nearly every month, and more than ever its contents were actual and highly stimulating. Council met twice and Bureau three times. The fact that the latter could limit the frequency of its meetings to this small number shows that the office ran smoothly. And of course we made full use of the e-mail possibilities which we have nowadays.

I mentioned that Anita left us. We had an enthusiastic farewell party after the spring meeting of Council. Leave-taking has always a sad aspect, but Anita's work for QCEA from its founding onwards has been such that this possibility of thanking her made us very happy indeed. And we are sure that we will still often meet.

We had again two Programme Assistants, two eager and creative young ladies who did good jobs. Bureau had an extensive and productive talk with both at the end of their stay. And the appointment of their successors gives hope for a fine continuation of this way of introducing young people to European issues and our Quaker way of looking at them.

I want to mention especially initial contacts with Baltic Friends through the mediation of one of our Council members. New EU Member States and new Friends who try to keep an eye on them, that is as it should be.

For the first time our well known study tour was organized for young and older Friends in combination. This worked out well and we concluded that it is worthwhile to go on in this new form. We older people may learn from the young, and perhaps they might like to try out our experiences.



The new European Parliament led to a tender trial of new, or should I say renewed, contact with the active field of politics. We were asked to consider the possibilities of actively supporting an Intergroup of the new Parliament focussing on peace initiatives.

We had to reformulate our statutes in order to bring them in accordance with Belgian Law nowadays. A tiresome but now and then amusing process.

We were confronted with the new situation of Quaker House being listed on the Brussels Capital Region's List of Monuments. It has the advantage of possible financial support in the maintenance of the building, but at the cost of new bureaucratic complexities. And we are in the process of discussing - rather broadly I would say - the rules and conditions of the lease of Quaker House, which has to be renewed.

As I said above we celebrated our 25th anniversary. The festivities took place during the Saturday night of the Associate Members' Conference. A nice booklet was presented, dealing with twenty five years of QCEA. Contact the Office if you want to know whether it is still available. Many Friends joined in the festivities and we felt secure that QCEA meets the needs of many.

The Conference was attended by a large number of Friends and many aspects of economic justice were studied. The April issue of Friends Quarterly will cover the proceedings. I myself was particularly struck by the presentations and the quality of Quaker activities in many places and by many Friends. It showed again that the Religious Society of Friends is present in this modern world.

I am sure I have forgotten many things. The most important one comes, as usual, at the end. That is the work in the Office, the cooperation of and with many people, the enthusiasm and the indefatigability of the persons concerned, who know to hit the right words and the right activities at the right moment. In a complex situation and in a complex world.

The year 2004 has again not brought the peace that we want. Sometimes you might think that we are further away from it than ever. That is not true. Expectations are based on hope and knowledge. The latter tells us to centre down sometimes and to wait for that of God. We know that we will not be disappointed.

Bert Touwen, Clerk

QCEA in 2004

Comings and Goings



Membership of the Council and Committees has been very stable during 2004. We welcomed a new Council Member representing Ireland YM, Simon Lamb, who attended his first Meeting in October 2004.

We welcomed two new Programme Assistants, Kshama Pandey from Norway and Sarah Davies from Australia who joined us in January 2004. Their reports on their year here follow. They both finished their year in December and have gone on to work in the Netherlands (Kshama) and back home to Australia (Sarah).

Anita Wuyts, a founder member of QCEA and a long-term member of staff, retired in 2004 after over 18 years of working here at Quaker House. Council had a big party for her in March 2004 and she is now settling down to the joys of a busy retirement. We would like to thank her very much for all the hard work she has done for QCEA over the years. This culminated in the production of a publication celebrating the 25th anniversary of QCEA that charts its early development and the memories of many of those who have worked and lived here.

The 25th anniversary was celebrated during the Associate Members' Conference held jointly with QPSW on the theme of Economic Justice in November 2004 at the Chant d' Oiseau conference centre in Brussels. Many of the long-term supporters (and a few founder members) were present. It is a remarkable achievement for European Friends to have maintained this witness at European policy level over such a long period. QCEA was one of the very first NGOs to have a presence in Brussels. Now, 25 years later, it is hard to believe that there were so very few NGOs here. We now sometimes feel that there are rather too many. But we are sure that QCEA still has an important role to play, not least because we are not a single issue NGO and because we can often make connections where others might not.

Project Work

This report will not give you a complete and exhaustive list of all the work we have done during the year. It has been an extremely



busy year and we have sometimes struggled to keep up with the many and often conflicting demands on our time and energy.

Here, we want to give you a flavour of the work we have done to show the breadth of issues and topics we try to focus on.

Peace

The year began with a visit from 2 of the Ecumenical Accompaniers from Israel/Palestine. We arranged a number of meetings for them with representatives from the Council Secretariat, the Commission and the European Parliament. We learnt that the first week in January is not a good time to have such an event but in the end, a number of useful contacts were made and we all felt that the meetings had been worthwhile, if small.

The main focus of our peace work throughout the year was the campaigning for the enhancement of the civilian capabilities of the EU. The main aim is to ensure in the medium to long term that the EU has at its disposal civilian resources, which it can use to assist in crises and conflicts in order to promote long-term peacebuilding rather than primarily short-term military intervention. The work on this, in close cooperation with the European Peacebuilding Liaison Office, included participation in a conference hosted by the Irish Presidency on the role of Civil Society in the Prevention of Deadly Conflict (March/April 2004), a number of meetings with the representative of the Dutch presidency and the Greek Representation responsible for crisis management issues under the European Security and Defence Policy (ESDP) and a meeting with the Council Committee responsible for this area of ESDP in November 2004. This work will continue and the dialogue that is now in place is showing promising signs of further development, including a two-day conference to be hosted by the Luxembourg presidency in March 2005.

We participated in the International Conference on War Tax Resistance and Peace Tax in Brussels in July 2004 and presented a workshop on our proposals for bringing the issue of a right to conscientious objection to taxation for military purposes to the Council of Europe. We received much support and helpful advice on this and the proposal will have its first airing at the Human

Rights INGO Group there in January 2005.



Towards the end of the year we were particularly pleased to be invited to provide the secretariat for the Intergroup on Peace Initiatives to be formed in the European Parliament. This has now happened and it had its first meeting on 5 January 2005 and its first event (hosting a lunch and reception for the Mayor of Hiroshima) on 19 January 2005. This aspect of our work will feature more prominently in our report next year.

Human Rights

For many years, Anita Wuyts had worked predominantly on issues relating to migration, asylum, undocumented migrants and related subjects. During 2003, she spent much of her time pulling together the wealth of knowledge and experience gained through that work into a publication called 'Human Rights in the European Union – a brief introduction and overview'. It chronicles the history of the development of the human rights agenda in the EU and it highlights the issues that are now on the agenda for the EU and for the NGO community working in this area. The book was published just in time for Anita's retirement party where it was launched.

In the run-up to Anita's retirement, Liz Scurfield has taken on this area of work and has worked with the group of Christian NGOs in Brussels who focus on migration and asylum issues. Several statements have been made in response to European Commission documents on the subject and advocacy work in this area continues. We were also able, with the help of one of our Council Members, Jude Kirton-Darling, to produce a new set of briefing papers on this subject.

Our main focus in the area of human rights has been the Women in Prison project that we undertake jointly with QUNO -Geneva. This year we have focused on both primary and secondary research and have designed, translated and sent out a number of questionnaires aimed at finding out more about the reality of the situation of women in prisons in (in the case of QCEA) the countries in membership of the Council of Europe. Much of the primary research is still pending (we are waiting for and chasing questionnaires to be returned) and we expect 2005 to be a year



of bringing together some of the data and of drawing conclusions. In the meantime, the information we are bringing together continues to amaze us. The conditions of women in prisons even in Western European countries are far from ideal and it is sometimes baffling to think that as societies we have not made more progress so far. In one country, for example, it is seen as an aspirational goal to give women access to shower facilities more than once a week; in some prisons the number of female staff is so low that cleaners are used to undertake strip searches; and that is without looking at the issue of how the children fare.

We were also fortunate to have the services of a volunteer who has reviewed and updated the existing War Resisters' International digest of the current state of conscientious objection to military service within the member states of the Council of Europe. This work was largely completed by December 2004 and will be published (together with an executive summary), and launched at the Council of Europe in April 2005.

Economic Justice

2004 saw the conclusion of the Corporate Social Responsibility Multistakeholder Forum that QCEA participated in. The NGOs involved found it a difficult experience to have their voices heard and represented in the final report. The NGOs, QCEA among them, repeatedly reiterated that the Forum report could not be considered complete without including the statement and discussions at the final meeting. The experience of participating in this Forum has been a valuable one. It has shown that NGOs, with their limited resources, have a difficult time making themselves effectively heard in fora where more powerful players make an important input. However, we feel that it was right to participate and to put the NGO perspective into the discussion even if the final outcome did not fulfil our expectations. It was a process of learning on the part of all those who participated. QCEA will keep a watching brief on the CSR debate in the EU and involve itself again, should this appear appropriate.

The main focus of our work in the area of economic justice in 2004 was the Economic Justice Conference held in Brussels in November 2004. This was both an Associate Members' conference

(which we hold every two years) and a QPSW conference on economic justice aimed at Britain YM Monthly Meeting Representatives. We felt that this joint approach broadened the participation and allowed a number of British Friends to come to Brussels; it also allowed us to have a broader range of speakers. The issues raised at the Conference and some of the discussions around this are reflected in a collection of articles to be published as a themed edition of the Friends Quarterly in April 2005.



We were left with considerable material to review and think about to inform future economic justice work and to produce additional papers for information and as a basis for discussion for Friends.

We have continued to work on the issue of Migrants' Remittances. The project did not progress as much as we might have hoped in 2004. This was due in large measure to the amount of work we needed to devote to organising the Conference. However, the theme remains one we wish to focus on and we will develop it further in the coming year.

Engagement with Friends in Europe and beyond

For us, one of the main aspects of our work is and has to be the engagement with Friends in Europe and beyond. Without this, our work would not stand up credibly as Quaker work.

In 2004 we attended 7 of the European Yearly Meetings. The following shows who went where:

Yearly Meeting	Attended by	Month
Ireland YM	Liz	April
Sweden YM	Kshama and Martina	May
Britain YM	Martina and Liz	May
Switzerland YM	Sarah	May
Norway YM	Kshama	June
France YM	Liz and Martina	
August		
German YM	Martina	
November		

In addition, Liz attended the Meeting of Baltic Friends in Lithuania



in September 2004, and Martina attended the open meeting of the German YM Peace Committee in March 2004 which focused on terrorism and how Friends might respond to this.

As always, we had a very successful Study Tour in April 2004; this time, the Study Tour visited Luxembourg (the European Investment Bank and the European Court of Justice) and attended a committee meeting in the European Parliament in Brussels. We had 19 participants from 7 different countries ranging in age from 18 to well over 70.

This year, we also had a half-day introduction to the European Union on the Monday following the Economic Justice Conference to allow those Friends who had not had the chance to come on a study tour to get a glimpse of what this European Union is all about.

Our contacts with EMES and EMEYF continue to flourish. Both are represented on our Council and both held important events in Quaker House during the year. EMEYF had its Annual Meeting here in October and EMES held its annual Peace and Service Consultation here in November. These events further allow us to stay in touch with the concerns of Friends in Europe which inform our work. For us, a major outcome of the EMES Peace and Service Consultation was the decision to ensure that the actions in connection with the International Peace Fair and with Eurosatory in Paris in 2006 will be supported by QCEA and a committee of Friends drawn from a number of YMs to assist French Friends who have maintained this witness in the past.

We also hosted meetings with FCNL (the Friends Committee on National Legislation, based in Washington) and with AFSC (American Friends Service Committee). Both organisations visited us in the autumn of 2004 and we were able to exchange much useful information and agree some areas of joint work.

Finally, Martina represented QCEA at the International Quaker Agencies Retreat at Woodbrooke. This is arranged once every two years and is an opportunity for Friends working for a wide range of Quaker Agencies in a number of different countries and continents to touch base and make important connections between the work we all do.

We continue to publish ***Around Europe*** 10 times per year. This continues to be a valuable means of communicating with Friends and others about our work.



Quaker House

Lettings

Letting of rooms in Quaker House, both meeting rooms and guest rooms, continues to be an important part of our work. Xavier Verhaeghe, our Office Manager, carries the bulk of this. He ensures that bookings are made, that guests receive the service they need, that everything is in place for them and that the rooms are set out as required. Sometimes that is quite a logistical feat.

We have, for the first time in a number of years, exceeded our income target from lettings and we are very grateful to Xavier for his dedication to this aspect of the work. Lettings are important from an income perspective; but they are just as important in terms of outreach for Quakers and for the work we do.

We have continued to host a number of meetings of the European Peacebuilding Liaison Office free of charge to them and we also, from time to time, offer guest room facilities free to visitors who come in order to undertake lobbying work with us.

Other Domestic Developments

The Brussels regional office for historic buildings informed us during the year that they wanted to list the building as a historic monument. This has good points (we will have access to public funding for some renovation works and we will have access to architectural expertise to source appropriate materials) and it has drawbacks (we can't do work we want to do without seeking permission, work has to be done in line with the historic approach of the time – and thus is more expensive) but on the whole we are pleased that the historic and architectural significance of the house is being recognised.

In the meantime, we were able to have the external painting done. This was done in agreement with the Brussels regional office for historic buildings but in advance of the completion of



the listing process and was funded by the owner of the building, Britain YM. We would like to put on record here, our thanks to Kevin Ellis and others at Friends House in London for the support and assistance in these property matters and in providing the funding for this much needed work. At the same time, we also had spikes put around the eaves to prevent pigeons from nesting. Other work continues as it becomes necessary.

It had come to light that the lease between Britain YM and QCEA had to be renewed and we have spent some time negotiating a new lease. We hope to have this concluded during 2005.

The Belgian State brought in a new law relating to International and National Associations (NGOs and Non-profit organisations) requiring us to change our Statutes. This was successfully completed within the deadline. Having done this, we then found out that the deadline had been extended because such a very small number of organisations affected had managed to meet it!

And Finally -

We would like to thank all our supporters for their ongoing contributions to our work. It would be impossible to list everyone individually here. So we will restrict ourselves to thanking specifically

- All Associate Members
- All Supporting Members
- All the Yearly, Quarterly, Regional, General, Monthly and local Meetings
- Our Council and Committee Members
- The British Committee and VVQREA (our Dutch support group)
- Reading MM for their generous support of the Women in Prison Project
- The grant-giving Trusts who support us generously.

*Liz Scurfield and Martina Weitsch
Joint Representatives*

Programme Assistants' Concluding Reports



Who would have thought this year could go so quickly, and what an eventful year it has been! It has been a year full of interesting research and a lot of travel. The three areas I have been working on are Women in Prison, EMEYF (the European & Middle Eastern Young Friends group), and doing the layout for the book to celebrate the 25th Anniversary of QCEA (a short term project).

I was fortunate to be the first person to start the three-year project examining the rights and conditions of women in prison throughout Europe. This meant that there was no precedent to follow, unlike the other current QCEA projects, thus allowing for flexibility & creativity. It is a growing project and continues to take new direction. This year we achieved considerable progress with a huge amount of individual & joint (with QUNO) research, the development of the three questionnaires aimed at prisoners, NGOs and visitors, and members of the government (ministers of justice or prisons). We networked & established a database of contacts with various individuals, NGOs and government representatives, visited prisons including the notorious HMP Holloway in London (visits to prisons will hopefully increase in the following years), conducted a huge amount of research on European penal systems (especially of the UK which is in abundance), attended & spoke at a variety of meetings and conferences, and improved joint cooperation between the offices of QCEA & QUNO (with a visit to Geneva to work on questionnaires). There are many other achievements from this year which have not been mentioned.

In addition to Women in Prison, I spoke at the QPSW Conference in England on the topic of 'Encouraging British Quakers to Vote in the 2004 European Elections'. I had a wonderful time travelling and meeting Young Friends from the EMEYF network, and I have been part of the organizing committee for the 2005 World Gathering of Young Friends.

It has been a fun, social, interesting, and constructive year, and I have especially enjoyed living in and getting to know Brussels. Thank you.

Sarah Davies



As a student I didn't know what to expect from a year as a Programme Assistant at QCEA. 2004 has been a year full of experiences, new people and new challenges, but most of all gaining knowledge.

Organising the Study Tour required efficiency and a well organised approach while preparing for it, and patience and firmness while it was taking place. This year we only held one all age tour, which proved a huge success. We also approached the Friends' School in Ramallah, regarding student participation. Following an appeal in *the Friend* in order to facilitate this, we received enough funds to not only cover the cost of one participant in 2004, but to fund their participation for several years to come.

In the area of the Peace Tax, QCEA is drafting a resolution which would legally embed the right to conscientious objection to taxation for military purposes in the European Convention of Human Rights (Peace Tax). QCEA has participatory status at the CoE, and will take our resolution to the INGO Human Rights Working Group to have it discussed there. With enough support from other NGOs it could proceed through the different channels within the CoE, and finally to the Parliamentary Assembly.

In November QCEA and QPSW jointly arranged a conference on Economic Justice, during which we also celebrated QCEA's 25th Anniversary. The Conference was a great success, and had approximately 100 participants.

The year as a programme assistant has been stimulating and full of personal and professional growth. As my end date is coming closer, I am ready for the next PA to come and take my place. At the time of writing I am not sure what I'll be doing next, but regardless of what I do, the experiences from QCEA will be very valuable.

Kshama Karin Pandey



**QCEA staff in December 2004 :
Xavier Verhaeghe, Martina Weitsch, Liz Scurfield,
Sarah Davies, Kshama Pandey**



Treasurer's Report 2004

Not so long ago, I was obliged in my capacity as Treasurer to present to several successive autumn meetings of the Council a budget in which expected income would be less than planned spending. Although the Council accepted this unsatisfactory situation, there was understandable disquiet that reserves held by the British Committee and the Netherlands Support Group would be continuously depleted to make up annual deficits, leading to a situation where our organization might be obliged to cease its activities in order to retain enough money to meet its legal and moral obligations to its staff. At successive spring meetings I would report whether the deficit had been greater or less than expected. If I begin my report for 2004 in this negative way, it is in order to underline the satisfaction that all those who want the Council to continue its indispensable work should experience now that we have seemingly emerged from this period of deficit-budgeting and registered once again a small surplus. Indeed, if account is taken of contributions to QCEA that were foreseen in 2004 but arrived after the closure of the books for the year, the situation is even more encouraging. With hindsight, a small number of items in the budget for 2004 showed excessive optimism or pessimism, but these headings will require only minor adjustments in future budgets.

I am grateful to have remained Treasurer for long enough to witness this change in QCEA's financial circumstances and this gratitude leads me to acknowledge the splendid efforts made by the two Representatives, and in particular Martina Weitsch, who has a special talent for financial management, to ensure that income and expenditure are both monitored and, when necessary, adjusted in order to ensure financial stability. It is also right to mention the day-to-day office work of Xavier Verhaeghe, which provides the constant flow of information that sound financial management requires. There will probably never be a time when the staff, the Finance Committee and the Treasurer can fully relax their vigilance. QCEA's continuing financial health depends as much as ever on the willingness of yearly and monthly meetings and of individual Friends' meetings, as well as of the relatively small number of trusts that support our work, to continue to contribute no less generously than in the past to our income. In this context I should like to acknowledge in particular the efforts of those smaller and less wealthy European yearly meet-

ings whose financial support is expressed mainly or wholly by their willingness to finance the participation of their representatives in QCEA's activities.



In conclusion, it would be inappropriate to be too complacent about our organization's future financial stability, but to say this is not to understate the relief that we must all feel at the knowledge that our vital work can continue in the future without the same need as in the past for anxiety about the apparently dwindling resources. If present funding is maintained, QCEA's work is secure in the medium term.

Richard Condon, Treasurer

Quaker Council for European Affairs
Square Ambiorix 50
1000 Bruxelles

Bruxelles, le 19 mars 2005

RAPPORT CONCERNANT LE BILAN AU 31 DECEMBRE 2004

Mesdames, Messieurs,

Conformément aux vœux que vous nous avez exprimés, nous avons l'honneur de vous rendre compte de la mission que vous nous avez confiée.

Après avoir contrôlé les écritures de l'exercice au 31/12/2004, nous nous sommes attachés à vérifier la concordance des soldes du bilan au 31/12/2004 avec la comptabilité générale, les documents produits et relevés des organismes financiers.

Les recettes s'élèvent à 296.939,50 € et les dépenses à 270.316,29 €

Nigel Stewart
NIGEL STEWART

Guido Hulsbosch
GUIDO HULSBOSCH



Annual Accounts

Statement of Income and Expenditure

Income	2004	2003
Around Europe Subscriptions	3,603.20	3,319
Sales of publications	166.11	448
Associate Membership	3,987.58	5,689
Supporting Membership	5,379.24	6,297
Donations		
British Friends	71,149.20	75,207
Netherlands Friends	35,500.00	31,499
German Friends	4,815.00	3,890
French Friends	750.00	935
Swiss Friends	1,914.51	1,921
Belgium & Lux. Friends	3,500.00	4,245
Irish Friends	723.18	1,169
Danish Friends	255.10	125
Swedish Friends	0.00	10,880
Norwegian Friends	720.00	255
Other Donations	11,461.49	53,673
Trusts & Foundations	80,000.00	60,900
Total Donations	210,788.48	244,699
Lettings Meeting & Guest Rooms	15,462.26	13,029
Office Reimbursements	4,672.35	3,462
Staff Travel Reimbursements	613.57	55
FESVC Project	0.00	11,357
Seminar and Study Tour Income	9,070.84	13,645
Economic Justice Conference & Marmotte Grant	43,195.87	18,756
Total Income	296,939.50	320,755
Expenditure		
Printing & mailing Publications	10,595.97	9,314
Quaker House Renovation	24,157.59	33,253
Quaker House Costs	18,677.09	23,545
Office Costs	29,279.37	22,347
Council Meetings	3,104.26	4,076
Staff Costs		
Travel & Conferences	7,639.19	3,783
Staff Social Charges & Salaries	107,732.65	120,314
Employer's Social Charges	35,175.82	40,024
PA Employment Costs	17,984.78	14,127
Total Staff costs	168,532.44	178,248
EMES	1,533.02	0
Seminar & Study Tour Costs	6,863.99	9,868
Economic Justice Conference	7,572.56	692
FESVC Project Costs	0.00	12,875
Total Expenditure	270,316.29	294,218
Balance of Income and Expenditure	26,623.21	26,538

Statement of Assets



Assets at 1 January	2004	2003
Bank	5,217	901
Giro	28,473	12,223
Triodos	6,000	
Cash	144	172
Total	39,834	13,296
 Balance of Income over Expenditure	 2004	 2003
	26,623	26,538
 Bank Interests (Triodos)	 884	
 TOTAL	 27,507	
 Assets at 31 December	 2004	 2003
Bank	1,554	5,217
Giro	2,617	28,473
Triodos	63,136	6,000
Cash	34	144
Total	67,341	39,834

For information, it should be noted that at the end of 2004 the reserves held by the British Committee of QCEA amounted to **Pounds 229,886** (equivalent to **Euros 324,725** on 31.12.04), while the Dutch Support Group, VVQREA, had reserves of **Euros 622,436.36**.

In addition, QCEA holds a fund received from the former Marmotte Trust. The current balance stands at Euros 72,576. We have been drawing on this to fund work relating to economic justice since the beginning of 2004.

QCEA also holds a fund for EMEYF of Euros 9,097.



Council Members 2004

Clerk	Bert Touwen
Assistant Clerk	Judith Kirton-Darling
Treasurer	Richard Condon
Member of Bureau	Dieter Hartwich
Member of Bureau	Noel Purcell O'Byrne
Britain YM	Paul Ingram
Denmark YM	Hans Aaen
France YM	Dennis Tomlin
German YM	Helge Moog
Ireland YM	Simon Lamb
Netherlands YM	Hennie Jansen
Norway YM	Penny Heymans
Sweden YM	Ingmar Hollsing
Switzerland YM	Derek Brett
FWCC/EMES	Bronwyn Harwood
FWCC/EMEYF	Simon Gray
Clerk of British Committee	Sarah Richards (to June 2004)
	Tom Heydeman (from June 2004)
Clerk of VVQREA	Johan Westra

Committees



Bureau

Bert Touwen (clerk)
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Richard Condon (treasurer)
Dieter Hartwich
Noel Purcell O'Byrne
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Tom Heydeman
Dennis Tomlin
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Nominations Committee

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Staff Team

Representatives:

Liz Scurfield
Martina Weitsch

Programme Associate:

Anita Wuyts (to October 2004)

Finance Committee

Sarah Richards (clerk)
Richard Condon (ex officio)
Chris Hollaender
Jan Velzeboer (to summer 2004)
Arthur Hughes (to May 2004)
Ulrich Müller (from May 2004)

House Committee

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Donna Donovan
Janna van der Meulen
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Office Manager (part time)

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